

Board of Education  
Lapeer County Intermediate School District

Minutes of the Regular Meeting  
September 18, 2019  
Education and Technology Center, Room 101  
690 N. Lake Pleasant Road  
Attica, MI 48412

MEMBERS PRESENT: Lawrence Czapiewski, President  
Paul Bowman, Vice-President  
Cheryl Howell, Secretary  
Rod Dewey, Trustee  
Lisa Novak, Treasurer

MEMBERS ABSENT:

STAFF PRESENT: Kendra Bostian  
Dr. Dale Moore  
Cheryl Porter  
Michelle Proulx  
Steven Zott

GUESTS PRESENT: Megan MacNaughton  
Karl Heilman  
Lisa VanLoon  
Kelly Myers  
Erika Kohler  
Casey Rich

## I ROUTINE MATTERS

### Call to Order

President Czapiewski called the meeting to order at 7:00PM with the Pledge of Allegiance.

### Approval of Minutes

Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education approve the Minutes of the Regular Meeting of September 18, 2019 as presented.

The motion carried unanimously .

### Approval of Agenda

Moved by Mr. Bowman, supported by Mr. Dewey, the Board of Education approve the Agenda as presented.

The motion carried unanimously .

## II PUBLIC PARTICIPATION

**III PRESENTATION**

S.T.A.R.T. (State Wide Autism Resources and Training) the training is a two-year commitment. A target student was chosen, Tim K. The team has been able to take the strategies that they are learning and use them to impact other students as well.

**IV FINANCE**

**Approval of Bills**

Moved by Mrs. Novak, supported by Mr. Bowman, the Board of Education approve the Accounts Payable in the amount of \$552,767.44.

The motion carried unanimously .

**Treasurer’s Report**

Mrs. Novak, Treasurer, presented the Treasurer’s Report.

**V CONSENT AGENDA**

Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education approve the following items listed on the consent agenda:

**A. Student Trips**

- i. FFA National Convention
- ii. Michigan FFA Fall Leadership Conference

**B. Personnel**

- i. Resignations
  - 1. Richard Hutchings – CTE Paraprofessional for Welding and Machining Technology, and
  - 2. Karen Eby – CTE Paraprofessional for Agriscience (Non-School Days)
  - 3. Leslie Shamel – Manager of Pupil Accounting
  - 4. Lisa VanLoon – Teacher of the Cognitively Impaired
- ii. Posting Recommendations
  - 1. for the position of CTE Paraprofessional for Welding and Machining Technology.
  - 2. for the position of CTE Paraprofessional for Agriscience (Non-School Days).
  - 3. for the position of Manager of Pupil Accounting and Data Services.
  - 4. for the position of Teacher of the Cognitively Impaired.

Mr. Bowman	<input checked="" type="checkbox"/>	Aye;	<input type="checkbox"/>	Nay
Mr. Czapiewski	<input checked="" type="checkbox"/>	Aye;	<input type="checkbox"/>	Nay
Mr. Dewey	<input checked="" type="checkbox"/>	Aye;	<input type="checkbox"/>	Nay
Mrs. Novak	<input checked="" type="checkbox"/>	Aye;	<input type="checkbox"/>	Nay
Mrs. Howell	<input checked="" type="checkbox"/>	Aye;	<input type="checkbox"/>	Nay

The motion carried unanimously , by a roll call vote.

**VI PERSONNEL**

Moved by Mr. Bowman, supported by Mr. Dewey, the Board of Education approve the employment of Alicia Calder to fill the position of Early On Service Coordinator in accordance with the portions of the Employment Guide pertaining to Non-Represented Support Staff.

The motion carried unanimously .

Moved by Mr. Dewey, supported by Mrs. Howell, the Board of Education the approve the employment of Joanne Richards as a Substitute Secretary in accordance with the portions of the Employment Guide pertaining to Ancillary Staff at the rate of \$19.11 per hour.  
The motion carried unanimously .

**VII BUSINESS**

Moved by Mr. Bowman, supported by Mrs. Novak, the Board of Education approve the purchase of a Serv-Equip small engine boring machine and centering device, to be purchased from The Carlson Company, for an amount not to exceed \$8,107.  
The motion carried unanimously .

Moved by Mrs. Howell, supported by Mr. Dewey, the Board of Education approve contract with Strong Healthy Families, Inc. for trauma awareness training in an amount not to exceed \$8,560.  
The motion carried unanimously .

**VIII BYLAW AND POLICY**

Moved by Mr. Dewey, supported by Mrs. Novak, the Board of Education approve the revision to Policy 4120.04 as presented.  
The motion carried unanimously .

**IX PUBLIC PARTICIPATION**

Mrs. MacNaughton informed the Board of Education about the Culinary Arts Halloween Banquet that will be held on October 30, 2019. She also spoke about a Culinary student who received an apprenticeship with Stone Gate Health Campus in Lapeer.

**X SUPERINTENDENT /ADMINISTRATIVE REPORTS**

Mr. Steven Zott, Superintendent, spoke to the Board about a variety of topics including the school budget, Eastern Equine Encephalitis (EEE) Virus, data regarding the 3<sup>rd</sup> grade reading legislation that was passed, and an update on the fiber network repairs. Another item brought before Board was the concept of possibly contracting with Ms. Shamel for pupil accounting services, the Board was supportive of this idea.

Ms. Cheryl Porter, Director of Finance, informed the Board that they can look forward to the 2018-19 Financial Audit Report at Octobers Board Meeting.


Dr. Dale Moore, Principal reported to the Board regarding the CTE credits to be used as alternatives to the Michigan Merit Curriculum requirements. Dr. Moore also provided the Board with a hand out with the CTE activities for the month of October.

Ms. Michelle Proulx, Director of Special Education, gave an update to the Board in regards to Goal 4, and the Medicaid 31n Grant.

**XI OTHER**

**XII ADJOURNMENT**

President Czapiewski declared the meeting adjourned at 8:17 PM.

  
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Lawrence P. Czapiewski, President

  
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Cheryl Howell, Secretary